

**MHMR of Tarrant County  
Board Meeting Minutes  
October 31, 2023**

**Members Present:**

- Bob Brown, Chair
- Lea Ann Capel, Vice-Chair
- Carey Cockerell, Secretary
- Brandon Teague
- Cheryl Bean
- Carolyn Sims
- Lyn Willis
- Mario Perez
- Roy Griffin
- Chief Henry Reyes, Ex-officio Member

**Executive Staff Present:**

- Susan Garnett, Chief Executive Officer
- Catherine Carlton, Chief of Staff/Chief of Disability Services
- Aaron Bovos, Chief Financial Officer
- Ramey Heddins, Chief of Behavioral Health Services
- Laura Kender, Chief of Child and Family Services
- Charles Hoffman, Assistant Center Administrator
- Dr. Carol Nati, Chief Medical Officer
- Grace White, Chief Nursing / Quality Officer
- Diana Awde, Chief Information Officer
- Bill Eaton, DS Program Administrator
- Aleed Rivera, General Counsel
- Victoria San Martín, Board Liaison

**Guests Present:**

Michael Gardner, Staff  
Tiphany Devine, Staff  
Dr. Jamie Benjamin, Staff  
Nora Tornero, Staff  
Twanda Wadlington, Staff

**Call to Order**

Bob Brown, Chair, called the meeting to order at 12:02 p.m.; a quorum was present.

**Comments from Chairperson**

- Mr. Brown welcomed everyone to the meeting and wished everyone Happy Halloween.
- Mr. Brown noted that absences from Carolyn Sims and Carey Cockerell have been excused from meetings until further notice due to health issues.

- Mr. Brown shared the upcoming community advisory committee and board of trustees meeting schedule. He shared that the November Business Committee has been moved to Monday, Nov. 27 due to the Thanksgiving holiday.

### Comments from Citizens

None at this time.

### Milestone Awards

Executive Leadership presented milestone awards for staff whose years of service were 20+ years.

### Board Training

Michael Gardner presented on Competency Restoration Success in Tarrant County Jail.

### MHMR Foundation

Dr. Twanda Wadlington shared the MHMR Foundation September Impact Report, which was provided in board packet. Dr. Wadlington also shared a recap of the 16<sup>th</sup> Annual Opening Doors Dinner success.

### Committee Updates

1. **Early Childhood Services CAC** (Laura Kender) – The committee update was provided in the Board packet.
2. **Homeless Services CAC** (Ramey Heddins) – The committee update was provided in the Board packet.
3. **Business Committee** (Lyn Willis) - The committee update was provided in the Board packet.
4. **Texas Council Update** (Bob Brown) – There was no update this month.

### Consent Agenda Items

#### **Approval of Minutes of the September 26, 2023, Board Meeting**

**Resolved**, by the Board of Trustees, that the September 26, 2023, Board Meeting Minutes are approved.

**Motion:** Made by Lea Ann Capel and seconded by Lyn Willis that the Consent Agenda item is approved; and the motion passed unanimously.

### Action Agenda Items

#### **Approval of Appointment of Teasha-Lee Frattarelli, D.O., to the Early Childhood Services Community Advisory Committee**

**Resolved**, by the Board of Trustees that the appointment of Teasha-Lee Frattarelli, D.O., to the Early Childhood Services (ECS) Community Advisory Committee (CAC) is approved.

**Motion:** Made by Roy Griffin and seconded by Mario Perez that the Consent Agenda item is approved; and the motion passed unanimously

#### **Approval to Amend Schedule 2 of Fiscal Year 2024, Expense Contracts, to Add an Agreement with Gallup, Inc. to Provide Boss to Coach Trainings in an Amount of \$340,000**

**Resolved**, by the Board of Trustees, that this authorizes and approves the amendment of Schedule 2 of Fiscal Year 2024 (FY24), Expense Contracts, to add an agreement with Gallup, Inc. to provide Boss to Coach trainings in an amount of \$340,000.

**Further Resolved**, that the Chief Executive Officer (CEO) or the designee is hereby authorized and directed to negotiate and execute such documents, instruments, and agreements reasonably necessary and appropriate to obtain the services provided by Gallup and authorize the Chief Financial Officer (CFO) to adjust any and all agency budget(s) accordingly.

**Motion:** Made by Ms. Capel and seconded by Ms. Willis that the Consent Agenda item is approved; and the motion passed unanimously

**Approval to Accept the Grant Award from the Office of Justice Programs, Department of Justice, for the Comprehensive Opioid, Stimulant, and Substance Use Site-Based Program (COSSUP) in the Amount of \$1,600,000 for a 3-Year Period and Add to Schedule 1 of Fiscal Year 2024 Revenue Contracts**

**Resolved**, by the Board of Trustees, that this authorizes and approves the acceptance of the grant award from Office of Justice Programs, Department of Justice, for the Comprehensive Opioid, Stimulant, and Substance Use Site-based Program (COSSUP) in the amount of \$1,600,000 for a 3-Year Period and add to Schedule 1 of Fiscal Year 2024 (FY24) Revenue Contracts.

**Further Resolved**, that the Chief Executive Officer (CEO) or the designee is hereby authorized and directed to take such action as reasonably necessary to negotiate and execute the contracts and agreements funded by the COSSUP grant and authorize the Chief Financial Officer (CFO) to adjust any and all agency budget(s) accordingly.

**Motion:** Made by Mr. Griffin and seconded by Ms. Capel that the Consent Agenda item is approved; and the motion passed unanimously

**Approval to Accept the Grant Award from the Office of Justice Programs, Department of Justice, for the Drug Impact Rehabilitation Enhanced Comprehensive Treatment (DIRECT) to Recovery Enhancement Project in the Amount of \$1,000,000 for a 4-Year Period and Add to Schedule 1 of Fiscal Year 2024 Revenue Contracts**

**Resolved**, by the Board of Trustees, that this authorizes and approves the acceptance of the grant award from Office of Justice Programs, Department of Justice, for the Drug Impact Rehabilitation Enhanced Comprehensive Treatment (DIRECT) to Recovery Enhancement Project in the amount of \$1,000,000 for a 4-Year Period and add to Schedule 1 of Fiscal Year 2024 (FY24) Revenue Contracts.

**Further Resolved**, that the Chief Executive Officer (CEO) or the designee is hereby authorized and directed to take such action as reasonably necessary to negotiate and execute the contracts and agreements funded by the DIRECT to Recovery grant and authorize the Chief Financial Officer (CFO) to adjust any and all agency budget(s) accordingly.

**Motion:** Made by Ms. Willis and seconded by Mr. Perez that the Consent Agenda item is approved; and the motion passed unanimously

**Approval to Accept the Grant Award from the Department of Health and Human Services (HHS) Health Resources and Services Administration (HRSA) for Pediatric Mental Health Care Access (PMHCA) Expansion in the Amount of \$405,000 for an Additional 1-Year Period and Add to Schedule 1 of Fiscal Year 2024 Revenue Contracts**

**Resolved**, by the Board of Trustees, that this authorizes and approves the acceptance of the grant award from the Department of Health and Human Services (HHS) Health Resources and Services Administration (HRSA) for Pediatric Mental Health Care Access (PMHCA) Expansion in the amount of \$405,000 for an additional 1-year period and add to Schedule 1 of Fiscal Year 2024 (FY24) Revenue Contracts.

**Further Resolved**, that the Chief Executive Officer (CEO) or the designee is hereby authorized and directed to take such action as reasonably necessary to negotiate and execute the contracts and agreements funded by the PMHCA grant and authorize the Chief Financial Officer (CFO) to adjust any and all agency budget(s) accordingly.

**Motion:** Made by Mr. Griffin and seconded by Ms. Willis that the Consent Agenda item is approved; and the motion passed unanimously.

**Approval of Addition to Schedule 2 of Fiscal Year 2024, Expense Contracts, for the Lease of 6777 Camp Bowie Blvd, Fort Worth, Texas from Hickman Investments, Ltd.**

**Resolved**, by the Board of Trustees, that this authorizes and approves the addition to Schedule 2 of Fiscal Year 2024 (FY24), Expense Contracts, to lease 6777 Camp Bowie Blvd, Fort Worth, Texas, 76116, from Hickman Investments, Ltd. in an amount of \$900,000 for a 5-year period.

**Further Resolved**, that the Chief Executive Officer (CEO) or the designee is hereby authorized and directed to negotiate and execute a contract to lease 6777 Camp Bowie Blvd, Fort Worth, Texas, 76116, and that the Chief Financial Officer (CFO) is authorized to adjust any and all agency budget(s) accordingly.

**Motion:** Made by Mr. Griffin and seconded by Ms. Capel that the Consent Agenda item is approved; and the motion passed unanimously

**August Financials (pre-audited)**

Susan Garnett shared an update and overview of the August (pre-audited) Financials. Finalized financials will be presented after the audit has been completed.

**September Financials**

Aaron Bovos provided an overview of September financials. Mr. Bovos shared that there will be a mid-year budget presented in a few months.

**CEO Report**

- Revenue/Expenditures – No updates this month
- Grant Update – Catherine Carlton shared recent grant continuation awards and success stories:
  - i. Texas Office of the Governor Criminal Justice Division (CJD)
    1. \$634,000 award for Multi-Disciplinary Teams (MDT) for a 1-Year Period
    2. \$173,000 award for Project CANVAS for 1-Year Period
  - ii. Texas Office of the Attorney General, Victim Assistance
    1. \$44,472 award for Support Victim Advocate for a 1-year Period

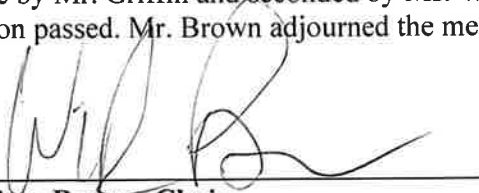
- Help Me Grow National Forum – Ms. Garnett and Laura Kender shared highlights of the annual conference that included three days of training. Attendees from 38 states across the country participated in the forum.

**Executive Session**

As authorized by Chapter 551 of the Texas Government Code, the Board of Trustees reserves the right to adjourn into Executive Session at any time during the course of this meeting to seek legal advice from its Attorney about any matters listed on the agenda.

**Adjourn**

Made by Mr. Griffin and seconded by Ms. Willis that the October 31, 2023, meeting is adjourned. The motion passed. Mr. Brown adjourned the meeting at 1:31 p.m.



**William Brown, Chair**



**Carey Cockerell, Secretary**