

**MHMR of Tarrant County  
Board Meeting Minutes  
October 25, 2022**

**Members Present:**

- Carolyn Sims, Chair
- Bob Brown, Vice Chair
- Lea Ann Capel, Secretary
- Carey Cockerell
- Roy Griffin
- Linda Harman
- Brandon Teague
- Lyn Willis
- T. Ware
- Chief Henry Reyes, Ex-officio Member

**Executive Staff Present:**

- Susan Garnett, Chief Executive Officer
- Catherine Carlton, Chief of Staff/Chief of Disability Services
- Lucas Wilson, Chief Financial Officer
- Ramey Heddins, Chief of Behavioral Health Services
- Laura Kender, Chief of Child and Family Services
- Charles Hoffman, Assistant Center Administrator
- Dr. Carol Nati, Chief Medical Officer
- Grace White, Chief Nursing / Quality Officer
- Diana Awde, Chief Information Officer
- Aleed Rivera, General Counsel
- Victoria San Martin, Board Liaison

**Guests Present:**

**Call to Order**

Carolyn Sims, Chair, called the meeting to order at 12:08 p.m.; a quorum was present.

**Comments from Chairperson**

1. We will start the meeting with Victoria San Martin taking roll.
2. The next Program Committee meeting is scheduled for Monday, November 21, 2022, at noon.
3. The next Business Committee meeting is scheduled for Wednesday, November 23, 2022, at noon.
  - a. Note both Program and Business Committee are the week of Thanksgiving.
4. The next Regular meeting of the Board is scheduled for Tuesday, November 29, 2022, at noon.
5. Upcoming Community Advisory Committee meetings are listed at the bottom of your agenda. Be sure to double check the meeting location as they may be in person, postponed, canceled, or held virtually.
6. The Homeless Community Advisory Committee does not currently have a Board Liaison. Do we have any volunteers who would like to attend those meetings? Otherwise, I will appoint someone....
  - a. Bob Brown volunteered to be the board liaison for the Homeless Community Advisory Committee.

### **Comments from Citizens**

None at this time.

### **Board Training**

Catherine Carlton shared that the Board Policy Manual had been reviewed by the Program and Business Committee and shared with the board the proposed changes to the Board Policy Manual for FY23.

### **Committee Updates**

1. **Early Childhood Behavioral Health CAC** (Laura Kender) – The committee update was provided in the Board packet.
2. **Disability Services CAC** (Catherine Carlton) - The committee update was provided in the Board packet.
3. **Homeless Services CAC** (Ramey Heddins) - The committee update was provided in the Board packet.
4. **Program Committee** (T. Ware) - The committee update was provided in the Board packet.
5. **Business Committee** (Lyn Willis) - The committee update was provided in the Board packet.
6. **MHMR Foundation** (Twanda Wadlington) – The Foundation Impact Summary was provided in the Board packet.
7. **Texas Council Update** (Bob Brown) – Bob Brown attended the Texas Council Board Meeting and presented the check from Texas Council for shared revenue from the 2022 Texas Council Conference that was hosted by MHMR. Mr. Brown also said he will share the Texas Council's Legislative Priorities once they are finalized.

### **Consent Agenda Items**

#### **Approval of Minutes of the September 27, 2022, Board Meeting**

**Resolved**, by the Board of Trustees, that the September 27, 2022, Board Meeting Minutes are approved.

**Motion:** Made by T. Ware and seconded by Lea Ann Capel that the Consent Agenda item is approved; and the motion passed unanimously.

#### **Approval of Minutes of the October 4, 2022, Special Board Meeting**

**Resolved**, by the Board of Trustees, that the October 4, 2022, Special Board Meeting Minutes are approved.

**Motion:** Made by Mr. Ware and seconded by Ms. Capel that the Consent Agenda item is approved; and the motion passed unanimously.

### **Action Agenda Items**

#### **Approval of Board Policy Manual**

**Resolved**, by the Board of Trustees, that the Board Policy Manual, as set forth in Exhibit A, including all revisions, is approved.

**Motion:** Made by Lyn Willis and seconded by Ms. Capel that the Action Agenda item is approved; and the motion passed unanimously.

### **Approval of Appointment of Carlye McQuiston to the Homeless Community Advisory Committee**

**Resolved,** by the Board of Trustees that the appointment of Carlye McQuiston to the Homeless Community Advisory Committee is approved.

**Motion:** Made by Mr. Ware and seconded by Mr. Brown that the Action Agenda item is approved; and the motion passed unanimously.

### **Approval to Amend Schedule 2 of Fiscal Year 2023, Expense Contracts, to Add an Agreement with ABLe Communications, Inc. to For Access Control System in an Amount of \$200,000.**

**Resolved,** by the Board of Trustees, that it authorizes and approves the amendment of Schedule 2 of Fiscal Year 2023 (FY23), Expense Contracts, to add an agreement with ABLe Communications, Inc. for an access control system in an amount of \$200,000.

**Further Resolved,** that the Chief Executive Officer is authorized to negotiate and execute such documents, instruments and agreements as reasonably necessary and appropriate to obtain the services provided by ABLe Communications, Inc.

**Motion:** Made by Carey Cockerell and seconded by Ms. Capel that the Action Agenda item is approved; and the motion passed unanimously.

### **CEO Report**

- Revenue/Expenditures – There were no revenue/expenditures updates.
- 1115 Transition (DPP) – Susan Garnett shared an update on DPP.
- COVID-19 Update – Grace White shared COVID-19 numbers for the agency. She notes some of the COVID-19 protocols have been reduced but may return if needed.
- Grant Updates – Dr. Twanda Wadlington provided update on the agency's first Health Resources and Services Administration (HRSA) grant award, which will provide four years of funding for the Help Me Grow and Help Me Thrive system of care framework. This grant calls for two new FTEs.
- Compensation Update – Ms. Garnett shared employee appreciation for recently announced compensation enhancements.
- Opening Doors Dinner – Ms. Garnett and Dr. Wadlington shared success of the MHMR Foundation's Opening Doors event.

### **Executive Session**

As authorized by Chapter 551 of the Texas Government Code, the Board of Trustees reserves the right to adjourn into Executive Session at any time during the course of this meeting to seek legal advice from its Attorney about any matters listed on the agenda.

#### **Section 551.074 Personnel Matters**

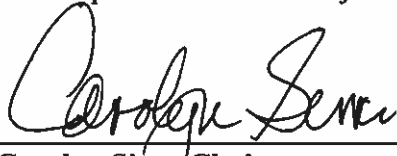
As authorized by Section 551.074 of the Texas Government Code, a governmental body may conduct a closed meeting to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee:

- Chief Executive Officer Evaluation

**Reconvene from Executive Session**

**Adjourn**

Made by Mr. Brown and seconded by Roy Griffin that the October 25, 2022, meeting is adjourned. The motion passed. Ms. Sims adjourned the meeting at 1:27 p.m.



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Carolyn Sims, Chair



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Lea Ann Capel, Secretary