

**MHMR of Tarrant County  
Board Meeting Minutes  
November 30, 2021**

**Members Present:**

- Carolyn Sims, Chair
- Bob Brown, Vice Chair
- Lea Ann Capel, Secretary
- Carey Cockerell
- Roy Griffin
- Linda Harman
- Jim Teague
- T. Ware
- Chief Henry Reyes, Ex-officio Member

**Executive Staff Present:**

- Susan Garnett, Chief Executive Officer
- Catherine Carlton, Chief of Staff
- Lucas Wilson, Chief Financial Officer
- Ramey Heddins, Chief of Behavioral Health Services
- Laura Kender, Chief of Child and Family Services
- Linda Kurland, Chief of Disability Disabilities
- Charles Hoffman, Chief of Organizational Development
- Dr. Carol Nati, Chief Medical Officer
- Grace White, Chief Nursing / Quality Officer
- Diana Awde, Chief Information Officer
- Thomas Bledsoe, Chief Human Resources Officer
- Aleed Rivera, General Counsel
- Brian Brooks, Board Liaison

**Guests Present:**

Judge Glen Whitley – Judge Glen Whitley Office  
Natalie Rose – Judge Glen Whitley Office  
Victoria San Martin– Staff  
Rand Otten – Staff  
Kevin McClean – Staff  
Mark Ware, Staff  
Valarie Weathersby, Staff  
Johnathan Hall, Staff  
Sonya Hemmitt, Staff  
Holly Wafford – Staff  
Daniliz Marrero, Staff  
Richard Vickers – Citizen

### Call to Order

Carolyn Sims, chair, called the meeting to order at 12:03 p.m.; a quorum was present.

### Comments from Chairperson

1. As my very first comments from the chair, I would like to:
  - a. Thank Jim for his leadership and dedication to MHMR
  - b. Welcome our new member to the Board of Trustees: Brandon Teague
    - i. Thank you for dedicating your time to our agency's mission.
  - c. I would also like to thank Judge Whitley and Natalie for their support in our mission.
2. I have appointed Brandon Teague to serve on the Business Committee.
3. Thank you for accommodating and joining the meeting and call. As we mentioned previously, these meetings are now back to normal as required by the Texas Office of the Attorney General and require a quorum be present in the room, as we have today. We will continue to have a virtual option for those not able to attend in person.
4. I wanted to let you all know that as a Board Trustee, you are invited to this year's virtual CAC luncheon on Dec. 15 to say thank you to our community advisory committee members and the members of the MHMR Foundation Board.
5. Reminder that there are no meetings in December except for Early Childhood Services CAC meeting on Dec. 7.
6. The next Program Committee meeting is scheduled for Monday, Jan. 17, which is an agency holiday for MLK Jr. Day, so we will work with T. (Ware) to reschedule.
7. The next Business Committee meeting will be Thursday, Jan. 20, at 9 a.m.
8. The next Regular meeting of the Board is scheduled for Tuesday, Jan. 25, 2022, at noon.
9. Upcoming Community Advisory Committee meetings are listed at the bottom of your agenda. Be sure to double check the meeting location as they may be in person, postponed, canceled, or held virtually.

### Comments from Citizens

None at this time.

### Board Training

Bill Hill shared an update on Covid-Related Program Expansion.

### Committee Updates

1. **Children's Behavioral Services CAC** (Laura Kender) – The committee update was provided in the Board packet.
2. **Adult Behavioral Services CAC** (Ramey Heddins) – The committee update was provided in the Board packet.
3. **Disability Services CAC** (Linda Kurland) – The committee update was provided in the Board packet.
4. **MHMR Foundation** (Rand Otten) – The Foundation Impact Summary was provided in the Board packet. Rand Otten highlighted the Season of Giving end-of-year fundraising campaign.
5. **Texas Council Update** (Bob Brown) – The update was provided in the Board packet.

**Consent Agenda Items**

**Approval of Minutes of the October 26, 2021, Board Meeting**

**Resolved**, by the Board of Trustees, that the October 26, 2021, Board Meeting Minutes are approved.

**Motion:** Made by Roy Griffin and seconded by T. Ware that the Consent Agenda item is approved; and the motion passed unanimously.

**Action Agenda Items**

**Approval of Appointment of Derelle Walker to the Disability Services Community Advisory Committee**

**Resolved**, by the Board of Trustees that the appointment of Derelle Walker to the Disability Services (DS) Community Advisory Committee (CAC) is approved.

**Motion:** Made by Jim Teague and seconded by Mr. Ware that the Action Agenda item is approved; and the motion passed unanimously.

**Approval to Amend Schedule 2 of Fiscal Year 2022, Expense Contracts, to Add an Agreement with Paramount WorkPlace to Provide Procurement Software in an Amount not to Exceed \$300,000 for a 3 Year Period.**

**Resolved**, by the Board of Trustees, that it authorizes and approves to amend Schedule 2 of Fiscal Year 2022, Expense Contracts, to add an agreement with Paramount WorkPlace (WorkPlace) to provide procurement software in an amount not to exceed \$300,000 for a 3-year period.

**Further Resolved**, that the Chief Executive Officer (CEO) is hereby authorized to negotiate and execute such documents, instruments and agreements as reasonably necessary and appropriate to obtain the services provided by WorkPlace.

**Motion:** Made by Mr. Griffin and seconded by Lyn Willis that the Action Agenda item is approved; and the motion passed unanimously.

**Approval to Amend Schedule 2 of Fiscal Year 2022, Expenditure Contracts, to Add an Agreement with the Hazelden Betty Ford Foundation for Web-based Subscription Fees and Materials in an Estimated Amount of \$150,000 for One Year.**

**Resolved**, by the Board of Trustees, that it authorizes and approves to amend Schedule 2 of Fiscal Year 2022, Expenditure Contracts, to add an Agreement with the Hazelden Betty Ford Foundation for Web-based Subscription Fees and Materials in an estimated amount of \$150,000 for one year

**Further Resolved**, that the Chief Executive Officer (CEO) is hereby authorized to negotiate and execute such documents, instruments, and agreements as reasonably necessary and appropriate to secure web-based subscription services.

**Motion:** Made by Mr. Griffin and seconded by Mr. Teague that the Action Agenda item is approved; and the motion passed unanimously.

**Approval to Amend Schedule 2 of Fiscal Year 2022, Expense Contracts, to Amend an Existing Agreement with Charity Logic Corporation to Provide Software and Services for iCarol Integration in an Estimated Amount of \$125,000.**

**Resolved,** by the Board of Trustees, that it authorizes and approves the amendment of Schedule 2 of Fiscal Year 2022 (FY22), Expense Contracts, to amend an existing agreement with Charity Logic Corporation to provide software and services for iCarol integration in an estimated amount of \$125,000.

**Further Resolved,** that the Chief Executive Officer is authorized to execute such documents, instruments and agreements as reasonably necessary and appropriate to amend the current Charity Logic agreement.

**Motion:** Made by Mr. Ware and seconded by Bob Brown that the Action Agenda item is approved; and the motion passed unanimously.

**Authorization to Add a Diversity Day to MHMR Holiday Schedule.**

**Resolved,** by the Board of Trustees, that it authorizes to add a Diversity Day to MHMR Holiday Schedule.

**Motion:** Made by Mr. Griffin and seconded by Mr. Teague that the Action Agenda item is approved; and the motion passed unanimously.

**Approval to Amend Schedule 2 of Fiscal Year 2022, Expense Contracts, to Increase the Amount of the Agreement with A & G Services, Formerly A & G Piping, for the Purpose of Providing HVAC Repairs and Replacements at the 3840 Hulen Location in the Amount of \$600,000.**

**Resolved,** by the Board of Trustees, that it authorizes and approves to amend Schedule 2 of Fiscal Year 2022, Expense Contracts, to increase the amount of the agreement with A & G Services, formerly A & G Piping, for the purpose of providing HVAC repairs and replacements at the 3840 Hulen Location in the amount of \$600,000.

**Further Resolved,** that the Chief Executive Officer (CEO) is hereby authorized to negotiate and execute such documents, instruments and agreements as reasonably necessary and appropriate to obtain the services provided by A & G Services.

**Motion:** Made by Mr. Ware and seconded by Mr. Griffin that the Action Agenda item is approved; and the motion passed unanimously.

**CEO Report**

- **Revenue/Expenditures Update** – Susan Garnett shared that there was one update:
  - i. **HHSC - COVID-19 Supplemental Grant** \$8,909,940 total contract amount. \$5,000,000 Housing Instability, \$2,200,000 Housing Support Line, \$164,672 COSP, \$1,545,268 Outpatient Expansion. Contract term date of execution – 9/30/2025.


- **COVID-19 Update** –Grace White shared Tarrytown Pharmacy is working with MHMR to offer a drive through COVID-19 clinic for all patients and staff.
  - i. **Vaccine Mandate**- Aleed Rivera shared update on healthcare worker vaccine mandate.
- **Legislative 1115 Update** – Ms. Garnett shared that the new version of 1115 has begun.
- **Longevity Retention Pay Update** – Ms. Garnett shared employee’s positive feedback from longevity payments.
- **Holiday Events** – Catherine Carlton highlighted upcoming agency holiday events.

**Executive Session**

There was no need for an Executive Session.

**Adjourn**

Made by Mr. Teague and seconded by Mr. Brown that the November 30, 2021, meeting is adjourned. The motion passed. Ms. Sims adjourned the meeting at 1:27 p.m.



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**Carolyn Sims, Chair**



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**Lea Ann Capel, Secretary**