

**MHMR of Tarrant County
Board Meeting Minutes
November 28, 2023**

Members Present:

- Bob Brown, Chair
- Lea Ann Capel, Vice-Chair
- Carey Cockerell, Secretary
- Brandon Teague
- Cheryl Bean
- Carolyn Sims
- Lyn Willis
- Mario Perez
- Roy Griffin
- Chief Henry Reyes, Ex-officio Member

Executive Staff Present:

- Susan Garnett, Chief Executive Officer
- Catherine Carlton, Chief of Staff/Chief of Disability Services
- Aaron Bovos, Chief Financial Officer
- Ramey Heddins, Chief of Behavioral Health Services
- Laura Kender, Chief of Child and Family Services
- Charles Hoffman, Assistant Center Administrator
- Dr. Carol Nati, Chief Medical Officer
- Grace White, Chief Nursing / Quality Officer
- Diana Awde, Chief Information Officer
- Aleed Rivera, General Counsel
- Victoria San Martín, Board Liaison

Guests Present:

Betty Edge, NAMI
Martha Meyer, NAMI
Richard Vickers, Citizen
Nora Tornero, Staff
Twanda Wadlington, Staff

Call to Order

Bob Brown, Chair, called the meeting to order at 12:06 p.m.; a quorum was present.

Comments from Chairperson

- Mr. Brown welcomed everyone to the meeting.
- Mr. Brown shared the upcoming Community Advisory Committee and Board of Trustee meetings schedule. He reminded everyone that there are no board meetings in December.

Comments from Citizens

Betty Edge provided citizen comments regarding her son.

Board Training

Jamonica Lee presented on the MHMR intern program success.

MHMR Foundation

Dr. Twanda Wadlington shared the MHMR Foundation October Impact Report, which was provided in board packet. Dr. Wadlington reminded Trustees of Giving Tuesday and to share social media posts with to start with MHMR Season of Giving fundraising campaign.

Committee Updates

1. **Adult Behavioral Health Services CAC** (Ramey Heddins) – The committee update was provided in the Board packet.
2. **Disability Services CAC** (Catherine Carlton) – The committee update was provided in the Board packet.
3. **Program Committee** (Carey Cockerell) – The committee update was provided in Board packet.
4. **Business Committee** (Lyn Willis) - The committee update was provided in the Board packet.
5. **Texas Council Update** (Bob Brown) – Things Every Board Member Should Be Talking About Back Home was provided in Board packet. A video clip from Good Morning America about the staffing crisis at group homes for people with IDD was shared.

Consent Agenda Items

Approval of Minutes of the October 31, 2023, Board Meeting

Resolved, by the Board of Trustees, that the October 31, 2023, Board Meeting Minutes are approved.

Motion: Made by Roy Griffin and seconded by Lyn Willis that the Consent Agenda item is approved; and the motion passed unanimously.

Action Agenda Items

Approval to Amend the Authorized Representatives for the Texas Local Government Investment Pool (TexPool)

Resolved, by the Board of Trustees, that it approves amendment of the authorized representatives for the Texas Local Government Investment Pool (TexPool).

Further Resolved, by the Board of Trustees, that it appoints Aaron Bovos, Susan Garnett, Charles Hoffman, and Catherine Carlton as authorized representatives for TexPool.

Motion: Made by Carolyn Sims and seconded by Mr. Griffin that the Consent Agenda item is approved; and the motion passed unanimously

Authorization to Negotiate Financial Instrument(s) in Order to Re-Establish a Line of Credit and/or an Intercompany Loan Program

Resolved, by the Board of Trustees, that it authorizes the Chief Executive Officer (CEO) and Chief Financial Officer (CFO) to negotiate financial instrument(s) in order to re-establish a line of credit and/or an intercompany loan program.

Further Resolved, by the Board of Trustees, that it authorizes the CEO and CFO to execute any and all instruments needed to re-establish a line of credit with a financial institution that provides the best value to MHMR and/or establish an Intercompany Loan Program between MHMR and the MHMR Foundation.

Motion: Made by Carey Cockerell and seconded by Ms. Willis that the Consent Agenda item is approved; and the motion passed unanimously

October Financials

Aaron Bovos provided an overview of October financials. Mr. Bovos also provided an updated on the self-insured health plan.

CEO Report

- Revenue/Expenditures – Susan Garnett shared one revenue contract.
 - i. SAMHSA – Tarrant County Family Recovery Court in the amount of \$800,000 for project period 9/30/2023 – 9/29/2025. This new award is to expand substance use disorder treatment and recovery support services in existing drug courts.
- Longevity Payment – Ms. Garnett shared employee appreciation for the longevity one-time payment.
- MHMR Zoo Day – Catherine Carlton and Aleed Rivera shared the annual MHMR Zoo Day success and appreciation from staff who attended.
- Holiday Events – Ms. Carlton shared a list of upcoming holiday activities taking place around the agency.

Executive Session

As authorized by Chapter 551 of the Texas Government Code, the Board of Trustees reserves the right to adjourn into Executive Session at any time during the course of this meeting to seek legal advice from its Attorney about any matters listed on the agenda.

Section 551.074 Personnel Matters

As authorized by Section 551.074 of the Texas Government Code, a governmental body may conduct a closed meeting to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee:

- Chief Executive Officer Evaluation

Reconvene from Executive Session

Adjourn

Made by Ms. Sims and seconded by Mr. Griffin that the November 28, 2023, meeting is adjourned. The motion passed. Mr. Brown adjourned the meeting at 1:38 p.m.

William Brown, Chair

Carey Cockerell, Secretary