

**MHMR of Tarrant County
Board Meeting Minutes
November 29, 2022**

Members Present:

- Carolyn Sims, Chair
- Bob Brown, Vice Chair
- Lea Ann Capel, Secretary
- Carey Cockerell
- Roy Griffin
- Linda Harman
- Brandon Teague
- Lyn Willis
- T. Ware
- Chief Henry Reyes, Ex-officio Member

Executive Staff Present:

- Susan Garnett, Chief Executive Officer
- Catherine Carlton, Chief of Staff/Chief of Disability Services
- Lucas Wilson, Chief Financial Officer
- Ramey Heddins, Chief of Behavioral Health Services
- Laura Kender, Chief of Child and Family Services
- Charles Hoffman, Assistant Center Administrator
- Dr. Carol Nati, Chief Medical Officer
- Grace White, Chief Nursing / Quality Officer
- Diana Awde, Chief Information Officer
- Aleed Rivera, General Counsel
- Victoria San Martin, Board Liaison

Guests Present:

Natalie Rose, County Staff
Allan Scroggins, Staff
Kristin Alonzo, Staff
Jamie Love-Brockway, Staff

Call to Order

Carolyn Sims, Chair, called the meeting to order at 12:06 p.m.; a quorum was present.

Comments from Chairperson

1. We will start the meeting with Victoria San Martin taking roll.
2. The next Program Committee meeting is scheduled for Monday, January 23, 2023, at noon.
3. The next Business Committee meeting is scheduled for Wednesday, January 25, 2023, at noon.
4. The next Regular meeting of the Board is scheduled for Tuesday, January 31, 2023, at noon.

5. Upcoming Community Advisory Committee meetings are listed at the bottom of your agenda. Be sure to double check the meeting location as they may be in person, postponed, canceled, or held virtually.

Comments from Citizens

None at this time.

Board Training

Catherine Carlton and Grace White shared recommended amendments to the Strategic Plan 2025. The Strategic Plan 2025 amendments were presented to the Executive Committee earlier this month. The amendments add in agency values and quality language.

Committee Updates

1. **Youth Behavioral Health CAC** (Laura Kender) – The committee update was provided in the Board packet.
2. **Adult Behavioral Health** (Ramey Heddins) - The committee update was provided in the Board packet.
3. **Business Committee** (Lyn Willis) - The committee update was provided in the Board packet.
4. **MHMR Foundation** (Twanda Wadlington) – The Foundation Impact Summary was provided in the Board packet.
5. **Texas Council Update** (Bob Brown) – There was not a Texas Council update for November.

Consent Agenda Items

Approval of Minutes of the October 25, 2022, Board Meeting

Resolved, by the Board of Trustees, that the October 25, 2022, Board Meeting Minutes are approved.

Motion: Made by T. Ware and seconded by Lyn Willis that the Consent Agenda item is approved; and the motion passed unanimously.

Action Agenda Items

Approval of Amendments to Strategic Plan 2025

Resolved, by the Board of Trustees that the amendments to the Strategic Plan 2025 is approved.

Motion: Made by Roy Griffin and seconded by Mr. Ware that the Action Agenda item is approved; and the motion passed unanimously.

Approval of Addition to Schedule 2 of Fiscal Year 2023 Budgets, Agency Expenditures, Contracts and Agreements for the Purchase of Five Vehicles in an Amount of \$192,700 from Gunn Buick, GMC Ltd.

Resolved, By the Board of Trustees, that it authorizes and approves the addition to Schedule 2 of the Fiscal Year 2023 (FY23) Budget, Agency Expenditures, Contracts and Agreements, to purchase five vehicles in an amount of \$192,700 from Gunn Buick, GMC Ltd.

Therefore, it is further resolved, that the CEO is hereby authorized to such documents, instruments, and agreements as reasonably necessary and appropriate with Gunn Buick, GMC Ltd. for purchase of the vehicles.

Motion: Made by Linda Harman and seconded by Mr. Brown that the Action Agenda item is approved; and the motion passed unanimously.

Approval of Addition to Schedule 2 of Fiscal Year 2023 Budgets, Agency Expenditures, Contracts and Agreements to Add an Agreement with Infojini, Inc. to Provide Temporary Staffing Services in the Amount of \$200,000

Resolved, By the Board of Trustees, that it authorizes and approves the addition to Schedule 2 of the Fiscal Year 2023 (FY23) Budget, Agency Expenditures, Contracts and Agreements, to add an agreement with Infojini, Inc. to provide temporary staffing services in the amount of \$200,000.

Therefore, it is further resolved, that the CEO is hereby authorized to execute such documents, instruments, and agreements as reasonably necessary and appropriate to obtain the services provided by Infojini, Inc.

Motion: Made by Mr. Brown and seconded by Mr. Griffin the Action Agenda item is approved; and the motion passed unanimously.

Approval to Amend Schedule 2 of Fiscal Year 2023, Expense Contracts, to Add the Vendor Name, Canon Solutions America, Inc.

Resolved, by the Board of Trustees, that it authorizes and approves the amendment of Schedule 2 of Fiscal Year 2023 (FY23), Expense Contracts, to add the vendor name, Canon Solutions America, Inc.

Further Resolved, that the Chief Executive Officer is authorized to execute such documents, instruments, and agreements as reasonably necessary and appropriate to obtain the services provided by Canon Solutions America, Inc.

Motion: Made by Lyn Willis and seconded by Carey Cockerell that the Action Agenda item is approved; and the motion passed unanimously.

CEO Report

- Revenue/Expenditures – There were no expenditure updates this month. Susan Garnett shared revenue updates:
 - i. Crisis Intervention Hotline Lifeline Amendment to increase the contract amount by \$691,520.
 - ii. Tarrant County Jail provision to include behavioral health/intellectual disability services to inmates at the Tarrant County Jail.
 - iii. United States Department of Justice Family Treatment Court Program Grant - Tarrant County (Texas) Family Recovery Court (FRC) seeks to provide justice-involved families access to a full continuum of behavioral health services, attachment and bonding programming, peer recovery support services, and substance use services and supports. Total contract amount is \$753,755.

iv. Tarrant County American Rescue Plan Act (ARPA) Family and Individual Support Program – \$1,500,000 for two years to MHMR from the County’s FRF funds to reimburse MHMR for expenses related to eligible uses of FRF Funds.

- 1115 Transition (DPP) – Susan Garnett shared an update on Direct Payment Program.
- COVID-19 Update – Grace White shared COVID-19 numbers for the agency. Flu hospitalizations are on the rise and people are sicker than normal. Get flu/COVID-19 booster shots and wash your hands.
- Grant Updates – Catherine Carlton shared two renewed grants from the Office of the Governor Criminal Justice: Multi-Disciplinary Team (MDT) and Project CANVAS (Creating Action for the Needs of Victims, At-Risk Youth and Survivors).
- Holiday Events – Ms. Garnett shared several holiday events for the people we serve.

Executive Session

As authorized by Chapter 551 of the Texas Government Code, the Board of Trustees reserves the right to adjourn into Executive Session at any time during the course of this meeting to seek legal advice from its Attorney about any matters listed on the agenda.

Section 551.074 Personnel Matters

As authorized by Section 551.074 of the Texas Government Code, a governmental body may conduct a closed meeting to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee:

- Chief Executive Officer Evaluation

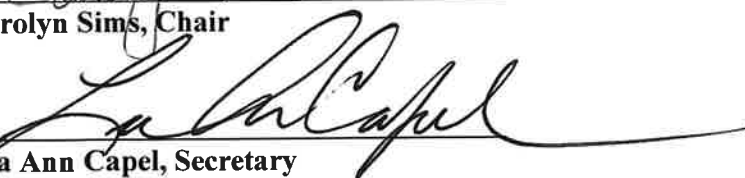
Reconvene from Executive Session

Adjourn

Made by Mr. Ware and seconded by Mr. Griffin that the November 29, 2022, meeting is adjourned. The motion passed. Ms. Sims adjourned the meeting at 1:45 p.m.



Carolyn Sims, Chair



Lea Ann Capel, Secretary