

**MHMR of Tarrant County  
Board Meeting Minutes  
March 26, 2024**

**Members Present:**

- ☒ Bob Brown, Chair
- ☒ Lea Ann Capel, Vice-Chair
- ☒ Carey Cockerell, Secretary
- ☒ Brandon Teague
- ☐ Cheryl Bean
- ☒ Carolyn Sims
- ☒ Lyn Willis
- ☒ Mario Perez
- ☒ Roy Griffin
- ☐ Chief Greg Pilkington, Ex-officio Member

**Executive Staff Present:**

- ☒ Susan Garnett, Chief Executive Officer
- ☒ Catherine Carlton, Chief of Staff/Chief of Disability Services
- ☒ Aaron Bovos, Chief Financial Officer
- ☒ Ramey Heddins, Chief of Behavioral Health Services
- ☒ Laura Kender, Chief of Child and Family Services
- ☒ Charles Hoffman, Assistant Center Administrator
- ☒ Dr. Carol Nati, Chief Medical Officer
- ☐ Grace White, Chief Nursing / Quality Officer
- ☒ Diana Awde, Chief Information Officer
- ☒ Aleed Rivera, General Counsel
- ☒ Victoria San Martín, Board Liaison

**Guests Present:**

Richard Vickers, Citizen  
Deanna Kratovil, Staff  
Julie Sladek, Staff  
Brandi Buss, Staff  
Rachel Bailey, Staff

**Call to Order**

Bob Brown, Chair, called the meeting to order at 12:03 p.m.; a quorum was present.

**Comments from Chairperson**

- Mr. Brown welcomed everyone to the meeting.
- Mr. Brown shared the upcoming Community Advisory Committee and Board of Trustee meetings schedule.

**Comments from Citizens**

None at this time.

### **Board Training**

Laura Kender introduced Brandi Buss and Rachel Bailey to spotlight the Help Me Grow North Texas program Perinatal Connections.

### **MHMR Foundation**

Dr. Twanda Wadlington shared the MHMR Foundation February Impact Report, which was provided in board packet. Dr. Wadlington shared grant updates and Save the Dates for the April Donor Appreciation and October Opening Doors Dinner and Silent Auction.

### **Committee Updates**

1. **Youth Services CAC** (Laura Kender) – The committee update was provided in the Board packet.
2. **Program Committee** (Carey Cockerell) - The committee update was provided in the Board packet.
3. **Business Committee** (Lyn Willis) - The committee update was provided in the Board packet.
4. **Texas Council Update** (Bob Brown) – There was no update this month.

### **Consent Agenda Items**

#### **Approval of Minutes of the February 27, 2024, Board Meeting**

**Resolved**, by the Board of Trustees, that the February 27, 2024, Board Meeting Minutes are approved.

**Motion:** Made by Carolyn Sims and seconded by Roy Griffin that the Consent Agenda item is approved; and the motion passed unanimously.

### **Action Agenda Items**

#### **Approval to Submit an Application to the Texas Office of the Governor's State Crisis Intervention Grant Program for the Strengthen Crisis Intervention Systems Project**

**Resolved**, by the Board of Trustees, that it is in the best interest of the citizens of Tarrant County to strengthen crisis intervention services throughout the county.

**Resolved**, by the Board of Trustees, that it hereby authorizes the submission of a one-year grant application to receive funding from the Office of the Governor for FY 2025 to the Strengthen Crisis Intervention Systems Project to enhance and expand crisis intervention services; services designed to support survivors of suicide; and crisis respite services for people with intellectual developmental disabilities (IDD). In the event of loss or misuse of the grant funds, the MHMR Board of Trustees assures that the funds will be returned to the Office of the Governor in full.

**It is further resolved**, the Board of Trustees designates Susan Garnett, CEO, as the grantee's authorized official. The authorized official is given the power to apply for, accept, reject, alter or terminate the grant on behalf of MHMR.

**It is further resolved**, the Board of Trustees authorizes the Board Resolutions included in Exhibit A.

**Motion:** Made by Lyn Willis and seconded by Lea Ann Capel that the Consent Agenda item is approved; and the motion passed unanimously with corrected scriveners' error with correct year.

**Approval of Appointment of Jocalyn Briggs, Dr. Christine Spadola, and Amanda Roark to the MHMR Foundation Board of Directors.**

**Resolved,** by the Board of Trustees, acting by authority granted under Article 4 of the Bylaws of the MHMR Foundation, do hereby approve Jocalyn Briggs, Dr. Christine Spadola, and Amanda Roark, JD, to serve as directors on the MHMR Foundation Board of Directors.

**Motion:** Made by Carey Cockerell and seconded by Ms. Willis that the Consent Agenda item is approved; and the motion passed unanimously

**February Financials**

Aaron Bovos reviewed the February financials. Mr. Bovos reviewed the number of days in reserve, discussed approval of contracts, and reviewed highlights for the month of February.

**CEO Report**

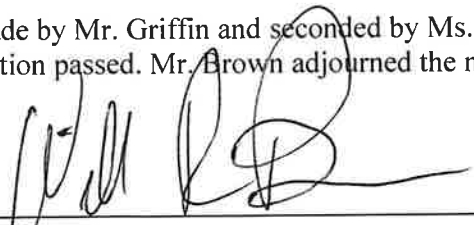
- 2<sup>nd</sup> Quarter Compliance Report – Paul Duncan shared the compliance report for the second quarter of fiscal year 2024. Mr. Duncan provided amount returned during the 1<sup>st</sup> quarter, as asked by the Board.
- Revenue/Expenditures – There was one revenue to report this month.
  - a. Substance Abuse and Mental Health Administration Services; Early Childhood Connections adding \$450,000 for 4/30/2024 – 4/29/2025 - Continuation Award: the application submitted for the Infant and Early Childhood Mental Health program is being continued.
- Mid-Year Budget update – Susan shared an update on the mid-year budget process.

**Executive Session**

As authorized by Chapter 551 of the Texas Government Code, the Board of Trustees reserves the right to adjourn into Executive Session at any time during the course of this meeting to seek legal advice from its Attorney about any matters listed on the agenda.

**Adjourn**

Made by Mr. Griffin and seconded by Ms. Willis that the March 26, 2024, meeting is adjourned. The motion passed. Mr. Brown adjourned the meeting at 12:53 p.m.

  
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William Brown, Chair  
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Carey Cockerell, Secretary