



Notice to Staffing Agencies, Placement Services, and Professional Recruiters

MHMR of Tarrant County (“MHMR”) and its affiliates and subsidiaries have an internal recruiting department. MHMR may supplement that internal capability from time to time with assistance from temporary staffing agencies, placement services, and professional recruiters herein after referred to collectively as “Recruiters”). Recruiters are hereby specifically directed NOT to contact MHMR employees directly in an attempt to present candidates – MHMR recruiting team or other authorized MHMR personnel must present ALL candidates to hiring managers.

To protect the interests of all parties, MHMR will not accept unsolicited resumes from any source other than directly from a candidate. Any unsolicited resumes sent to MHMR, including unsolicited resumes sent to a MHMR mailing address, fax machine or email address, directly to MHMR employees, or to MHMR’s resume database will be considered MHMR property. MHMR will NOT pay a fee for any placement resulting from the receipt of an unsolicited resume. MHMR will consider any candidate for whom Recruiters have submitted an unsolicited resume to have been referred by the Recruiters free of any charges or fees.

Recruiters must obtain advance written approval from MHMR's recruiting function to submit resumes, only in conjunction with a valid fully-executed contract and in response to a specific job opening. MHMR will not pay a fee to Recruiters that do not have such agreement in place.