



MHMR Tarrant

2018 Provider Network Development Plan

April 2018

By April 30, 2018, complete and submit in **Word** format (**do not PDF**) to performance.contracts@dshs.state.tx.us.

All Local Mental Health Authorities and Local Behavioral Health Authorities (LMHA/LBHAs) must complete Parts I and III. Part I includes baseline data about services and contracts and documentation of the LMHA/LBHA's assessment of provider availability. Part III documents Planning and Network Advisory Committee (PNAC) involvement and public comment.

Only LMHA/LBHAs with interested providers are required to complete Part II, which includes procurement plans.

When completing the template:

- ◆ Be concise, concrete, and specific. Use bullet format whenever possible.
- ◆ Provide information only for the period since submission of the 2016 Local Provider Network Development (LPND) Plan.
- ◆ Insert additional rows in tables as needed.

NOTES:

- This process applies only to services funded through the Mental Health Performance Contract Notebook (PCN); it does not apply to services funded through Medicaid Managed Care. Data is requested only for the non-Medicaid population.
- The requirements for network development pertain only to provider organizations and complete levels of care or specialty services. Routine or discrete outpatient services and services provided by individual practitioners are governed by local needs and priorities and are not included in the assessment of provider availability or plans for procurement.

PART I: Required for all LMHA/LBHAs

Local Service Area

1) Provide the following information about your local service area. Most of the data for this section can be accessed from the following reports in MBOW, using data from the following report: 2016 LMHA/LBHA Area and Population Stats (in the General Warehouse folder).

Population	2,016,872	Number of counties (total)	1
Square miles	863.1	◆ Number of urban counties	1
Population density	2337	◆ Number of rural counties	0

Major populations centers (add additional rows as needed):

Name of City	Name of County	City Population	County Population	County Population Density	County Percent of Total Population
Fort Worth	Tarrant	854,113	2,016,872	2337	42%
Arlington	Tarrant	392,772	2,016,782	2337	19%

Current Services and Contracts

- 2) Complete the table below to provide an overview of current services and contracts. Insert additional rows as needed within each section.
- 3) List the service capacity based on fiscal year (FY) 2017 data.
 - a) For Levels of Care, list the non-Medicaid average monthly served. (Note: This information can be found in MBOW, using data from the following report in the General Warehouse folder: LOC-A by Center (Non-Medicaid Only and All Clients).
 - b) For residential programs, list the total number of beds and total discharges (all clients).
 - c) For other services, identify the unit of service (all clients).
 - d) Estimate the FY 2018 service capacity. If no change is anticipated, enter the same information as Column A.
 - e) State the total percent of each service contracted out to external providers in 2017. In the sections for Complete Levels of Care, do not include contracts for discrete services within those levels of care when calculating percentages.

	FY 2017 service capacity (non-Medicaid only)	Estimated FY 2018 service capacity (non-Medicaid only)	Percent total non-Medicaid capacity provided by external providers in FY 2017*
Adult Services: Complete Levels of Care			
Adult LOC 1m – Basic Services (Medication Management)	0	1	0%
Adult LOC 1s – Basic Services (Skills Training)	3326	3870	0%
Adult LOC 2 – Basic Services Including Counseling	195	180	0%
Adult LOC 3 – Intensive TRR Services with Team Approach	838	897	0%
Adult LOC 4 – Assertive Community Treatment (ACT)	24	32	0%
Adult LOC 5 – Transitional Services	177	150	0%

	FY 2017 service capacity (non-Medicaid only)	Estimated FY 2018 service capacity (non-Medicaid only)	Percent total non-Medicaid capacity provided by external providers in FY 2017*
Child and Adolescent Services: Complete Levels of Care			
Children’s LOC 1 – Medication Management	76	92	0%
Children’s LOC 2 – Targeted Services	42	64	0%
Children’s LOC 3 – Complex Services	48	31	0%

Children's LOC 4 – Intensive Family Services	4	2	0%
Children's LOC YC – Young Child Services (3-5 y/o)	12	11	0%
Children's LOC 5 – Transitional Services	15	15	0%

Crisis Services	FY 2017 service capacity	FY 2018 service capacity (Estimated)	Percent total capacity provided by external providers in FY 2017*
Crisis Hotline	84,718	90,000	0%
Mobile Crisis Outreach Team	1,640	1,800	0%
Other - Please list all Psychiatric Emergency Service Center (PESC) Projects and other Crisis Services:			
Adult PESC Crisis Respite and Residential	31 beds	31 beds	0%
	903 discharged	920 discharged	
Adolescent PESC Crisis Respite	12 beds	12 beds	0%
	336 discharged	350 discharged	
Local inpatient hospitalizations			
Adult admissions	653	610	100%
Adolescent admissions	95	54	100%
Child and Adolescent Services			
Partial hospitalization, intensive outpatient services, summer camp	68	75	100%

- 4) List **all** of your FY 2017 Contracts in the tables below. Include contracts with provider organizations and individual practitioners for discrete services. If you have a lengthy list, you may submit it as an attachment using the same format.
- a) In the Provider column, list the name of the provider organization or individual practitioner. The LMHA/LBHA must have written consent to include the name of an individual peer support provider. For peer providers that do not wish to have their names listed, state the number of individuals (e.g., “3 Individuals”).

b) *List the services provided by each contractor, including full levels of care, discrete services (such as Cognitive Behavioral Therapy, physician services, or family partner services), crisis and other specialty services, and support services (such as pharmacy benefits management, laboratory, etc.).*

Provider Organizations	Service(s)
A Mile of Comfort, LLC	In Home Respite
Catholic Charities Diocese of Fort Worth	Language Translation
Center for Transforming Lives	Healthy Community Collaborative
Center for Transforming Lives	Site Based Management
Changing Course Foundation	Experiential Learning
Clinical Pathology Laboratories	Laboratory Services
Depression Connection for Recovery	Consumer Operated Services
DRC	Community Based Solutions
DRC	Site Based Management
Fort Worth Housing Solutions	Supportive Housing/Rental Assistance
Heart and Harmony Music Therapy, LLC	Music Therapy
Hired Hands, Inc.	Interpretation
Indigo Yoga	Yoga
Jackson & Coker Locum Tenens, LLC	Locum Tenens
Justice Resource Institute dba The Trauma Center	ARC Training
Karten Psychological Services, P.C.	Competency Evaluations
Katherine Dondanville, PsyD, ABPP	Training
Lena Pope Home, Inc.	CRCG Coordinator
Mesa Springs LLC	Camp
Mesa Springs LLC	Intensive Outpatient
Mesa Springs LLC	Partial Hospitalization
Millwood Hospital	Camp
Millwood Hospital	Intensive Outpatient
Millwood Hospital	Partial Hospitalization
myStrength, Inc.	Web Based Behavioral Health
Presbyterian Night Shelter	Healthy Community Collaborative

Presbyterian Night Shelter	Site Based Management
Recovery Resource Council	Community based solutions
Recovery Resource Council	Site Based Management
Research Foundation for Mental Hygiene, Inc.	Training
Rx Outreach, Inc	Pharmacy Services
Salvation Army - Mabee Social Services Center	Transitional Residential
Sundance Behavioral Healthcare	Camp
Sundance Behavioral Healthcare	Intensive Outpatient
Sundance Behavioral Healthcare	Partial Hospitalization
Tarrant County Homeless Coalition	Healthy Community Collaborative
Tarrant County Hospital District	Assisted Outpatient Treatment
Tarrant County Hospital District	Inpatient Services
Tarrant County Hospital District	Integrated Healthcare Clinic
Tarrant County Hospital District	Private Psychiatric Beds (DSHS)
Texas Health Physicians Group	EKG Interpretation
Texas ReEntry Services	Site Based Management
Texas Workforce Commission	Data Sharing
The Academy of Cognitive Therapy	CBT Consultant
The Art Station	Art Therapy
The Hope Concept Wellness Center, LLC	WRAP
The John Maxwell Company, LLC	Training
True Worth dba Lighthouse for the Homeless	Housing Retention CM
Union Gospel Mission	Healthy Community Collaborative
Union Gospel Mission	Site Based Management
When We Love	Healthy Community Collaborative

Individual Practitioners	Service(s)
Amanda Mullen	In Home Respite
Austin Morriel	In Home Respite
Jennifer Dawn Johnson	Recreational Therapy

Jeronimo Aviles	Batterers Intervention Group
Dr. Kelly Goodness	Competency Evaluations
Mary Hale	Music Therapy
Michael Ratliff	Recreational Therapy
Cindy Hardin	EKG Exam

Administrative Efficiencies

5) *Using bullet format, describe the strategies the LMHA/LBHA is using to minimize overhead and administrative costs and achieve purchasing and other administrative efficiencies, as required by the state legislature (see Appendix C).*

◆ MHMR Tarrant utilizes Texas Department of Information Resources (DIR) procured contracts whenever possible.
◆ MHMR Tarrant is currently implementing an Electronic Health Record, replacing its current paper medical records
◆ MHMR Tarrant has increased the number of contracted Medicaid and Commercial Health Plans to pay for mental health services
◆ MHMR Tarrant is under contract with certain Medicaid MCOs to provided additional services through delegated service agreements

6) *List partnerships with other LMHA/LBHAs related to planning, administration, purchasing, and procurement or other authority functions, or service delivery. Include only current, ongoing partnerships.*

Start Date	Partner(s)	Functions
9/1/2005	Denton County MHMR	Crisis Line
12/1/2007	Heart of Texas Region MHMR	Crisis Line
10/1/2016	LifePath Systems	Crisis Line

Provider Availability

NOTE: The LPND process is specific to provider organizations interested in providing full levels of care to the non-Medicaid population or specialty services. It is not necessary to assess the availability of individual practitioners. Procurement for the services of individual practitioners is governed by local needs and priorities.

7) *Using bullet format, describe steps the LMHA/LBHA took to identify potential external providers for this planning cycle. Please be as specific as possible. For example, if you posted information on your website, how were providers notified that the information was available? Other strategies that might be considered include reaching out to YES waiver providers, HCBS providers, and past/interested providers via phone and email; contacting your existing network, MCOs, and behavioral health organizations in the local service area via phone and email; emailing and sending letters to local psychiatrists and professional associations; meeting with stakeholders, circulating information at networking events, and seeking input from your PNAC about local providers.*

- ◆ MHMR Tarrant maintains a “Business Opportunities” page on the agency’s website to inform interested providers of current contracting opportunities. Interested providers are directed via telephone or email how to access the website and access available open enrollment applications.
- ◆ MHMR Tarrant monitors and maintains an email address (Provider.Relations@mhmrtc.org) to facilitate potential provider inquires. MHMR’s Tarrant Provider Relations office responds to both email and telephone inquiries about contracting opportunities. Provider interest continues largely to focus on residential or discrete services.

8) *Complete the following table, inserting additional rows as needed.*

- ◆ *List each potential provider identified during the process described in Item 5 of this section. Include all current contractors, provider organizations that registered on the HHSC website, and provider organizations that have submitted written inquiries since submission of 2016 LPND plan. You will receive notification from HHSC if a provider expresses interest in contracting with you via the HHSC website. Provider inquiry forms will be accepted through the HHSC website through February 28, 2018. **Note:** Do not finalize your provider availability assessment or post the LPND plan for public comment before March 1, 2018.*
- ◆ *Note the source used to identify the provider (e.g., current contract, HHSC website, LMHA/LBHA website, e-mail, written inquiry).*
- ◆ *Summarize the content of the follow-up contact described in Appendix A. If the provider did not respond to your invitation within 14 days, document your actions and the provider’s response. In the final column, note the conclusion regarding the provider’s availability. For those deemed to be potential providers, include the type of services the provider can provide and the provider’s service capacity.*

Provider	Source of Identification	Summary of Follow-up Meeting or Teleconference	Assessment of Provider Availability, Services, and Capacity
Dominion Recovery Managers, LLC	HHSC Provider Inquiry Form	On February 14 th MHMR's Director of Contracts discussed via a telephone call provider's interest in providing full levels of care to adults in Tarrant County with CEO Ebony Shelton.	During the call, Ms. Shelton stated that currently the provider offers only discrete services in the Harris County area and had no immediate plans to begin offering services in the Tarrant County area. MHMR's Director of Contracts explained the services required as part of the full levels of care for adults. The provider stated that the provider did not currently provide the full array of services included in the full levels of care and did not have plans to begin to offer full levels of care. Provider was determined not to be a viable provider in the Tarrant County area.
CK Family Services	HHSC Provider Inquiry Form	On March 13 th MHMR Tarrant staff met with CK Family Services management staff at their office in Arlington, Texas to discuss their interest in providing full levels of care to children and adolescents. CK Family Services is a YES Waiver provider and provides services to children and adolescents under SB58.	During the meeting MHMR staff communicated the potential volume of general revenue child and adolescent clients available and the HHSC Performance Contract requirements as a LMHA provider. After reviewing the information provided, CK Family Services contacted MHMR Tarrant's Director of Contracts a week later to withdraw their interest in becoming a provider due to the volume of clients available and the additional requirements under the HHSC Performance Contract.

Part II: Required for LMHA/LBHAs with potential for network development

Procurement Plans

If the assessment of provider availability indicates potential for network development, the LMHA/LBHA must initiate a procurement. 25 TAC §412.754 describes the conditions under which an LMHA/LBHA may continue to provide services when there are available and appropriate external providers. Include plans to procure complete levels of care or specialty services from provider organizations. Do not include procurement for individual practitioners to provide discrete services.

- 9) *Complete the following table, inserting additional rows as need.*
- ◆ *Identify the service(s) to be procured. Make a separate entry for each service or combination of services that will be procured as a separate contracting unit. Specify Adult or Child if applicable.*
 - ◆ *State the capacity to be procured, and the percent of total capacity for that service.*
 - ◆ *Identify the geographic area for which the service will be procured: all counties or name selected counties.*
 - ◆ *State the method of procurement—open enrollment (RFA) or request for proposal.*
 - ◆ *Document the planned begin and end dates for the procurement, and the planned contract start date.*

Service or Combination of Services to be Procured	Capacity to be Procured	Method (RFA or RFP)	Geographic Area(s) in Which Service(s) will be Procured	Posting Start Date	Posting End Date	Contract Start Date

Rationale for Limitations

NOTE: Network development includes the addition of new provider organizations, services, or capacity to an LMHA/LBHA’s external provider network.

10) Complete the following table. Please review 25 TAC §412.755 carefully to be sure the rationale addresses the requirements specified in the rule (See Appendix B).

- ◆ Based on the LMHA/LBHA’s assessment of provider availability, respond to each of the following questions.
- ◆ If the response to any question is Yes, provide a clear rationale for the restriction based on one of the conditions described in 25 TAC §412.755.
- ◆ If the restriction applies to multiple procurements, the rationale must address each of the restricted procurements or state that it is applicable to all of the restricted procurements.
- ◆ The rationale must provide a basis for the proposed level of restriction, including the volume of services to be provided by the LMHA/LBHA.

	Yes	No	Rationale
1) Are there any services with potential for network development that are not scheduled for procurement?			
2) Are any limitations being placed on percentage of total capacity or volume of services external providers will be able to provide for any service?			
3) Are any of the procurements limited to certain counties within the local service area?			
4) Is there a limitation on the number of providers that will be accepted for any of the procurements?			

11) If the LMHA/LBHA will not be procuring all available capacity offered by external contractors for one or more services, identify the planned transition period and the year in which the LMHA/LBHA anticipates procuring the full external provider capacity currently available (not to exceed the LMHA/LBHA's capacity).

Service	Transition Period	Year of Full Procurement

Capacity Development

12) In the table below, document your procurement activity since the submission of your 2016 LPND Plan. Include procurements implemented as part of the LPND plan and any other procurements for complete levels of care and specialty services that have been conducted.

- ◆ List each service separately, including the percent of capacity offered and the geographic area in which the service was procured.
- ◆ State the results, including the number of providers obtained and the percent of service capacity contracted as a result of the procurement. If no providers were obtained as a result of procurement efforts, state "none."

Year	Procurement (Service, Percent of Capacity, Geographic Area)	Results (Providers and Capacity)

PART III: Required for all LMHA/LBHAs

PNAC Involvement

13) Show the involvement of the PNAC in the table below. PNAC activities should include input into the development of the plan and review of the draft plan. Briefly document the activity and the committee's recommendations.

Date	PNAC Activity and Recommendations
2/6/2018	The Children's MH Community Advisory Committee discussed the LPND process and Provider Interest Form submitted by CK Family Services to provide full levels of care for children and adolescents.
2/14/2018	The Adult Mental Health Community Advisory Committee reviewed the LPND process and was informed that no viable providers had indicated interest to provide full levels of care for adults.
3/28/2018	The Children's MH Community Advisory Committee reviewed the MHMR Tarrant 2018 Provider Network Development Plan and discussed CK Family Services determination to withdraw their interest in becoming a provider.

Stakeholder Comments on Draft Plan and LMHA/LBHA Response

Allow at least 30 days for public comment on the draft plan. Do not post plans for public comment before March 1, 2018.

In the following table, summarize the public comments received on the draft plan. If no comments were received, state “None.” Use a separate line for each major point identified during the public comment period, and identify the stakeholder group(s) offering the comment. Describe the LMHA/LBHA’s response, which might include:

- ♦ *Accepting the comment in full and making corresponding modifications to the plan;*
- ♦ *Accepting the comment in part and making corresponding modifications to the plan; or*
- ♦ *Rejecting the comment. Please explain the LMHA/LBHA’s rationale for rejecting the comment.*

Comment	Stakeholder Group(s)	LMHA/LBHA Response and Rationale

COMPLETE AND SUBMIT ENTIRE PLAN TO performance.contracts@dshs.state.tx.us by April 30, 2018.

Appendix A

Assessing Provider Availability

Provider organizations can indicate interest in contracting with an LMHA/LBHA through the [LPND website](#) or by contacting the LMHA/LBHA directly. On the LPND website, a provider organization can submit a Provider Inquiry Form that includes key information about the provider. HHSC will notify both the provider and the LMHA/LBHA when the Provider Inquiry Form is posted.

During its assessment of provider availability, it is the responsibility of the LMHA/LBHA to contact potential providers to schedule a time for further discussion. This discussion provides both the LMHA/LBHA and the provider an opportunity to share information so that both parties can make a more informed decision about potential procurements.

The LMHA/LBHA must work with the provider to find a mutually convenient time. If the provider does not respond to the invitation or is not able to accommodate a teleconference or a site visit within 14 days of the LMHA/LBHA's initial contact, the LMHA/LBHA may conclude that the provider is not interested in contracting with the LMHA/LBHA.

If the LMHA/LBHA does not contact the provider, the LMHA/LBHA must assume the provider is interested in contracting with the LMHA/LBHA.

An LMHA/LBHA may not eliminate the provider from consideration during the planning process without evidence that the provider is no longer interested or is clearly not qualified or capable of provider services in accordance with applicable state and local laws and regulations.

Appendix B

25 TAC §412.755. Conditions Permitting LMHA Service Delivery.

An LMHA may only provide services if one or more of the following conditions is present.

- (1) The LMHA determines that interested, qualified providers are not available to provide services in the LMHA's service area or that no providers meet procurement specifications.
- (2) The network of external providers does not provide the minimum level of individual choice. A minimal level of individual choice is present if individuals and their legally authorized representatives can choose from two or more qualified providers.
- (3) The network of external providers does not provide individuals with access to services that is equal to or better than the level of access in the local network, including services provided by the LMHA, as of a date determined by the department. An LMHA relying on this condition must submit the information necessary for the department to verify the level of access.
- (4) The combined volume of services delivered by external providers is not sufficient to meet 100 percent of the LMHA's service capacity for each level of care identified in the LMHA's plan.
- (5) Existing agreements restrict the LMHA's ability to contract with external providers for specific services during the two-year period covered by the LMHA's plan. If the LMHA relies on this condition, the department shall require the LMHA to submit copies of relevant agreements.
- (6) The LMHA documents that it is necessary for the LMHA to provide specified services during the two-year period covered by the LMHA's plan to preserve critical infrastructure needed to ensure continuous provision of services. An LMHA relying on this condition must:
 - (A) document that it has evaluated a range of other measures to ensure continuous delivery of services, including but not limited to those identified by the LANAC and the department at the beginning of each planning cycle;
 - (B) document implementation of appropriate other measures;

(C) identify a timeframe for transitioning to an external provider network, during which the LMHA shall procure an increasing proportion of the service capacity from external provider in successive procurement cycles; and

(D) give up its role as a service provider at the end of the transition period if the network has multiple external providers and the LMHA determines that external providers are willing and able to provide sufficient added service volume within a reasonable period of time to compensate for service volume lost should any one of the external provider contracts be terminated.

Appendix C

House Bill 1, 85th Legislature, Regular Session, 2017 (Article II, Health and Human Services Commission Rider 147):

Efficiencies at Local Mental Health Authorities and Intellectual Disability Authorities. The Health and Human Services Commission shall ensure that the local mental health authorities and local intellectual disability authorities that receive allocations from the funds appropriated above to the Health and Human Services Commission shall maximize the dollars available to provide services by minimizing overhead and administrative costs and achieving purchasing efficiencies. Among the strategies that should be considered in achieving this objective are consolidations among local authorities and partnering among local authorities on administrative, purchasing, or service delivery functions where such partnering may eliminate redundancies or promote economies of scale. The Legislature also intends that each state agency which enters into a contract with or makes a grant to local authorities does so in a manner that promotes the maximization of third party billing opportunities, including to Medicare and Medicaid. Funds appropriated above to the Health and Human Services Commission in Strategies I.2.1, Long-Term Care Intake and Access, and F.1.3, Non-Medicaid IDD Community Services, may not be used to supplement the rate-based payments incurred by local intellectual disability authorities to provide waiver or ICF/IID services. (Former Special Provisions Sec. 34)